

INIX TECHNOLOGIES HOLDINGS BERHAD

Registration No. 200401027289 (665797-D)

(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS

General Meeting	: Sixteenth Annual General Meeting (“16 th AGM”)
Day, Date, and Time of Meeting	: Tuesday, 30 November 2021 at 10.30 a.m.
Remote Participation and Voting Facilities	: https://web.vote2u.my
Broadcast Venue	: Lot 3.40 & 3.41, 3 rd Floor, Viva Shopping Mall, No. 85, Jalan Loke Yew, 55200 Cheras, Kuala Lumpur

We continue to exercise prudence in this situation where COVID-19 outbreak is still ongoing and strictly complying to the decree of the Government of Malaysia (“**Government**”) and the Guidance and Frequently Asked Questions of the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia (“**SC**”) (“**Guidance Note and FAQs**”).

We strongly encourage our shareholders whose names appear on the Record of Depositors (“**ROD**”) as at 19 November 2021 and holders of proxy for those shareholders to participate in the virtual 16th AGM and vote remotely at this 16th AGM. In line with the Malaysian Code on Corporate Governance Practice 12.3, this virtual 16th AGM will facilitate greater shareholder’s participation (including posting questions to the Board of Directors and/or Management of the Company) and vote at the 16th AGM without being physically present at the venue. For shareholders who are unable to participate in this virtual 16th AGM, you may appoint proxy(ies) or the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 16th AGM.

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection of shareholders and proxies. Hence, you are to ensure that internet connectivity throughout the duration of the meeting is maintained while using RPV provided by Agmo Digital Solutions Sdn. Bhd. (“**AGMO**”) via its Vote2U Online website at <https://web.vote2u.app>

PROCEDURES TO PARTICIPATE IN RPV FACILITIES

Please follow the procedures to participate in RPV facilities as summarised below:

§ BEFORE MEETING DAY §

A:	REGISTRATION	
	Description	Procedure
i.	Shareholders to Register with Vote2U ➤ Individual Shareholders	<ol style="list-style-type: none">Access website at https://web.vote2u.mySelect “Sign Up” to sign up as user.Read and indicate your acceptance of the ‘Privacy Policy’ and ‘Terms & Conditions’ by clicking on a small box <input type="checkbox"/>. Then select “Next”.Fill-in your details – (i) ensure your email address is valid & (ii) create your own password. Then select “Continue”.Upload a clear copy of your MyKAD for Malaysian (front only) or passport for non-Malaysian (page with photo).Registration as user completed.An email notification will be sent to you. <p><u>Note:</u> <i>If you have already signed up/registered as a user with Vote2U previously, you are not required to register again.</i></p>

B: REGISTRATION OF PROXY		
	Description	Procedure
i.	Submit Proxy Form (hard copy) <ul style="list-style-type: none"> ➤ Individual Shareholders ➤ Corporate Shareholders ➤ Authorised Nominee ➤ Exempt Authorised Nominee 	a. Fill-in the details on the hard copy Proxy Form by providing the following information: <ul style="list-style-type: none"> ○ Proxy(ies) & Corporate Representative <ul style="list-style-type: none"> ● Name ● Number of MyKAD for Malaysian or passport for non-Malaysian ● Address and email address – ensure email address is valid b. Corporate Representative only – deposit the hard copy of Proxy Form together with the following document to the address as stated on the Proxy Form: <ul style="list-style-type: none"> ● A copy of Certificate of Appointment as corporate representative c. Individual shareholders, authorised nominee and exempt authorised nominee - deposit the hard copy Proxy Form to the address as stated on the Proxy Form. d. Submitted Proxy Form will be verified. e. After verification, proxy(ies) and corporate representative will receive email notification with temporary credentials, i.e. email address & password, to log in to Vote2U.

§ REVOCATION OF PROXY §

	Description	Procedure
i.	Revoke a Proxy <ul style="list-style-type: none"> ➤ Individual Shareholders ➤ Corporate Shareholders ➤ Authorised Nominee ➤ Exempt Authorised Nominee 	a. Email to Bina Management (M) Sdn Bhd at binawin@hotmail.com to revoke the appointment of your proxy(ies). <i>Note:</i> <i>Applicable to individual shareholders/ corporate shareholders/ authorised nominee/ exempt authorised nominee who have appointed proxy(ies)/ corporate representative using hard copy Proxy Form.</i>

§ ON GENERAL MEETING DAY §

1.	Log in to https://web.vote2u.my with your registered email address and password.
	For proxy(ies) and corporate representative, log in with the temporary credentials in the email which you have received from Vote2U.
2.	Vote2U will be opened for log in one (1) hour before the commencement of the general meeting you are attending.
3.	When you are logged in, select the general meeting event you are attending. On the main page, you are able to access the following:

	Description	Procedures
i.	Live Streaming	a. Select “ Watch Live ” button to view the live streaming.
ii.	Ask Question (real-time)	a. Select “ Ask Question ” button to pose a question. b. Type in your question and select “ Submit ”.

		<p><u>Note:</u> The Chairman of the general meeting/ Board of Directors will endeavour to respond to questions submitted by remote shareholders and proxies and corporate representatives during the meeting.</p>
iii.	Remote Voting	<p>a. On the main page, scroll down and select “Confirm Details & Start Voting”.</p> <p>b. To vote, select your voting choice from the options provided. A confirmation screen will appear to show your selected vote. Select “Next” to continue voting for all resolutions.</p> <p>c. After you have completed voting, a Voting Summary page appears to show all the resolutions with you voting choices. Select “Confirm” to submit your vote.</p> <p><u>Note:</u> Once you have confirmed and submitted your votes, you are <u>not able</u> to change your voting choices.</p>
iv.	View Voting Results	<p>a. On the main page, scroll down and select “View Voting Results”.</p>
v.	End of RPV	<p>a. Upon the announcement by the Chairman of the general meeting on the closure of the said meeting, the live streaming will end.</p> <p>b. You may log out from Vote2U.</p>

ADDITIONAL INFORMATION

Voting Procedure

Pursuant to Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at a general meeting will be conducted by poll. The Company has appointed Agmo Digital Solutions Sdn. Bhd. as the poll administrator to conduct the polling process and Scrutineer Solutions Sdn Bhd as the independent scrutineers to verify the results of the poll.

No e-Voucher, Gift, and Food Voucher

There will be no e-Voucher, gift, and food voucher for shareholders, proxies and corporate representatives who participate in the meeting.

Enquiry

- a. For enquiries relating to the general meeting, please contact our Share Registrar during office hours (9:00 a.m. to 5:00 p.m.) on Mondays to Fridays (except public holidays) as follows:

Telephone No. : +603-92815797
Email : info@inix.com.my

- b. For enquiries relating to RPV facilities or issues encountered during registration, log in, connecting to the live streaming and online voting facilities, please contact Vote2U helpdesk during office hours (9:00 a.m. to 5:00 p.m.) on Mondays to Fridays (except public holidays) as follows:

Telephone No. : 03-7664 8520 / 03-7664 8521
Email : vote2u@agmostudio.com